

Landlord Reference Form

Name of applicant(s): _____

Address of applicant(s): _____

D.O.B. of applicant(s) _____

Application Number: _____

Please indicate whether the applicant is a current or former tenant:

The applicant(s) named above is/are:

Current tenant(s) Former tenant(s)

Tenancy commencement date: _____

Tenancy termination date: (if applicable) _____

1 Has the applicant got rent arrears? Yes No
 If yes, how much is owed at present? £ _____

2 Have regular payments been made over the last 13 weeks to substantially reduce the arrears? (If there are no arrears please move on to Question 3) Yes No

3 Has the applicant been subject to an injunction or Court Order during the previous 12 months? Yes No

If yes, on what grounds? Rent arrears ASB Rechargeable repairs

4 Has the applicant(s) been evicted by your organisation? Yes No

If yes, please state on what grounds:

5 Have you received complaints from two or more neighbours of noise nuisance caused by the applicant or a member of their household in the previous 12 months? Yes No

Continued overleaf...

- 6 Has the applicant or a member of their household caused damage to their property? Yes No
 If yes, are rechargeable repairs outstanding? Yes No
- 7 Does the applicant have former tenant arrears outstanding? Yes No
 If yes, how much is currently outstanding? £ _____
 If yes, has the applicant made regular payments to reduce these arrears? Yes No
- 8 Does the applicant require support to maintain a tenancy? Yes No

Is there any further information you would like to give in relation to this application for housing? (If so, please state below. Please use additional sheets as necessary):

I confirm that the details given in this reference are true and complete.

Name: _____

Organisation: _____

Address: _____

Telephone Number: _____

Signed: _____ Date: _____

References will not be accepted unless the full contact details for the referee have been provided and the form has been signed and dated by the referee.

Please return the completed form to:

Chorley Community Housing, Lettings team,
 24 – 26 Gillibrand Street, Chorley, Lancashire, PR7 2EJ

This information can be made available to you in larger print or on audio tape, or translated into your own language. Please telephone 01257 414900 to access this service.

આ માહિતીનો અનુવાદ આપની પોતાની ભાષામાં કરી શકાય છે. આ સેવા સરળતાથી મેળવવા

માટે કૃપા કરી, આ નંબર પર ફોન કરો: 01257 515822

ان معلومات کا ترجمہ آپ کی اپنی زبان میں بھی کیا جاسکتا ہے۔ یہ خدمت استعمال کرنے کیلئے براہ مہربانی اس نمبر پر ٹیلیفون

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